

# Minutes of the Meeting of the Executive Committee of Enterprising Taumarunui Incorporated held at REAP on 7 May 2019 at 5:30 pm

## Present

June Nevin (Chair)  
Nicholas Leveille (Deputy Chair)  
Martin Fuller (Secretary)  
Anne Topham (Treasurer)  
Ron Hawkless  
Michelle Hawthorne  
Kevin Jones  
Kay Kidd  
Karen Ngatai

### 1. Apologies

Nil

### 2. Minutes of Previous Meeting

#### **Resolved:**

That the minutes of the previous meeting held on 19 March 2019 be confirmed.

### 3. Matters Arising

Nil

### 4. Correspondence

Received email from outgoing President Johnny Dryden dated 1 May 2019 (item 11)

### 5. Financial reports

Treasurer 1 May 2019 reporting:

Reports as attached for 30 April, (previously circulated) as usual they have bookmarks to make it easier to navigate within your PDF reader. If you want any further information please let me know.

In addition:

- Payables: cheque for CKC REAP has been written out and ready for signing. GST is payable 28 May.
- Need to check where we are up to with TD's – can update at the meeting.
- Karen is attempting to recover some money paid to Duane Crow due to non-delivery of services (revitalisation).
- Billboards – all but Taumarunui Plumbing Limited have been paid. I've called them and they thought they had paid on 20/03 so are following up (we certainly haven't received the money). That means, at this stage, that we have no available billboards for other advertisers.
- Website advertising: on the email with statements just sent out I have advised website advertisers with enhanced listings that they need to pay the invoice, and their outstanding ETI membership of \$40, by 15 May 2019. I suggest that we confirm that website listings for unpaid members are withdrawn after that date.

If you have any questions please let me know.

**Resolved:**

- a) That the report be received.
- b) That the account signatories be changed to any 2 of the following 3 signatories being June Nevin (President, Anne Topham (Treasurer) and Martin Fuller (Secretary) and that all previous authorities be hereby revoked.
- c) That the account administrator for online (internet) banking be Anne Topham.
- d) That approval be given to the entering into of dispute proceedings for the recovery of the sum of \$2,000.00 from Duane Crow in relation to the non-delivery of services.
- e) That approval be given to Karen Ngatai for the negotiation of alternative arrangements for the releasing of weeds around the rhododendrons at the Southern Entrance and that approval be also given to Karen Ngatai to seek funding for this purpose.
- f) That enhanced website listings be withdrawn from 15 May 2019 in the event of non-payment for these listings.

**6. Chairperson Report**

**7. Revitalisation Taskforce Update**

Karen Ngatai reported:

- The painting of the panels for the motorway flyover had been completed and the panels were now ready for fitting to the bridge.
- The resolution of the releasing of weeds around the rhododendrons planted on the southern Entrance to Taumarunui was made complex by Health and Safety Regulations for work in proximity to major roads.
- The contents of the Heritage Boards has been completed and are ready to go to Harland Graphics for printing, the cost of which has been funded by a Creative Communities Grant of \$2,000.
- That at 2:30 pm this Thursday 9 May 2019 there is to be a “first reveal” of the first three of the carved birds installed in Manson’s Gardens.

**Resolved:**

That the report be received

**8. Business After 5 Update**

The first “Business After 5” event will be held on Thursday 9 May at 5:30 pm. Arrangements for the same were discussed.

Discussion also took place on the appropriate number of events for each year and the need to ensure that there is a strong draw of each event in terms of subject and speaker. The question of costs was discussed in particular that the events were attended by people who were not necessarily financial members and therefore do not contribute to the funding of the event.

**Resolved:**

- a) That the goal be to hold 2 to 3 events each year.
- b) That Karen Ngatai be empowered to make application for funding to hold the “Business After 5” events.

**9. Website Update**

Nick Leveillee reported that recent activity was essentially focussed on editing of listings. At the instigation of Ron Hawkless discussion took place on the need to make listings appear as immediately as possible on searching/browsing.

**Resolved:**

That Ron Hawkless, June Nevin and Nick Leveillee form a working party to advance this issue.

**10. Membership update**

The current numbers of members is 32

**11. Minutes of AGM**

Secretary 3 May 2019. Since the issuing of the unconfirmed minutes of the AGM the following matters have arisen:

1 May 2019, Former Chair Johnny Dryden emailing:

“The minutes need to be corrected as they are incorrect at present. I stated that I was stepping of ETI both as a chair and committee member so shouldn't be there on the 2019-20 committee. Also, Michelle Hawthorne nominated June as Chair and Karen Ngatai seconded that, I played no part in June's elevation to the chair's role. Can you please make sure this is corrected please and confirm with an email.”

The Secretary also noted that Kim Jones appeared to have been left off the list of members of the committee and enquiries confirmed this to be the case. Assuming this to be correct the minutes of the AGM will require correction in this regard.

It should also be noted that the Constitution does not provide for the appointment of a Deputy Chair. With the appointment of Nicholas Leveille to Deputy Chair and the correction of the minutes of the AGM to record the appointment of Kim Jones as a member of the Executive Committee the membership of the Executive Committee is now is now 10 persons thus exceeding the maximum number of 9 persons as provided for in the Constitution. In my opinion this should be ratified in some form or another. Some form or another.

There are also other matters in the Constitution which possibly need to be reviewed including a requirement of a quorum of 50% of (financial) members for General Meetings including both Annual General and special General Meetings. (Clause 5.1)

During the course of the meeting it was reported that the registered copy of the Constitution may have been superseded by the adoption of an updated constitution but that in the event of this having taken place it has not been registered.

**Resolved:**

That the unconfirmed minutes of the Annual General Meeting held on 16 April 2019 be amended by the deletion of the name of Johnny Dryden as a member of the incoming Executive Committee and that Michelle Hawthorne be recorded as nominating June Nevin as Chair with the seconder being Karen Ngatai.

**Resolved:** (consequentially)

That the Secretary undertake due diligence to ascertain the current situation concerning the Constitution

## **12. General Business**

- a. **Billboards.** Discussion took place on the condition and relocation of the exiting billboards. It was considered that relocation of the billboards further along from the existing location would make them less visible to visitors who had stopped in the main street thus reducing their effectiveness as a marketing medium.

**Resolved:**

That Ron Hawkless and Anne Topham be empowered to make submissions to the Taumarunui Ohura Ward Committee concerning the location of the billboards.

- b. **Current financial status of members of Executive Committee.** It was noted that all members of the Executive Committee were financial members.
- c. **ETI involvement with Te Huapae o Matariki Winter Festival.** All arrangements were now in hand or in the process of being finalised.
- d. **Review of Strategic Plan.** The Secretary is to circulate copies of the Strategic Plan for later review.
- e. **Former Members of Executive Committee**

**Resolved:**

That the Secretary thank retiring members of the Executive Committee for their past services.

The meeting closed at 7:06pm