



**MINUTES OF ENTERPRISING TAUMARUNUI INCORPORATED MEETING HELD ON THURSDAY 18th May 2017 AT THE REAP OFFICE,
TAUMARUNUI AT 5.30PM**

EXECUTIVE COMMITTEE: Aroha Rudkin (Chairperson), Samantha Arthur-Curtis (Secretary), Dianne Bunn (Treasurer)
COMMITTEE: Karen Ngatai, Anna Steele, Irene Dempsey, June Nevin, Kaye Kidd, Peggie Veen

No.	Agenda Item	Commentary/Decisions	Action
1	Present:	<u>Executive Committee:</u> Aroha Rudkin (Chairperson), <u>Committee:</u> Karen Ngatai, Kaye Kidd, June Nevin, Peggie Veen, Barak (Unichem) <u>Guests:</u> Informal guest Steve Adams	
2	Apologies	Anna Steele, Diane Bunn, Nick Levellei, Hiraina and Ngarau Tarawa Resolved: <i>That the apologies be received</i> <div style="text-align: right;"><i>Karen/Aroha</i></div>	
3	Confirmation of Minutes – April 2017	Resolved: <i>That the minutes of the meeting held Tuesday 6 December be confirmed as a true and correct record.</i> <div style="text-align: right;"><i>Karen/June</i></div>	

No.	Agenda Item	Commentary/Decisions	Action
3.1	Matters arising/Previous Minutes	<ul style="list-style-type: none"> • Laptop: Kay is following through. • Peg and Kim Treen working together on local tourism. Kim to attend a meeting when she can. 	Kay: Laptop
5	Financial Report	<p>Attached Resolved:</p> <p style="text-align: right;"><i>Aroha/June</i></p>	
6	Inwards Correspondence	<p>Resolved</p> <p>1: Notification of successful funding received from Trust Waikato for the sum of \$1500.00 for the Heritage Board signage and project. NB: Need to ensure that any funders receive a thank you letter with photos and stories on the success of the projects as they are completed and progressed.</p> <p><i>It was resolved that all inward correspondence be received</i></p> <p style="text-align: right;"><i>Karen/Aroha</i></p>	
7	Outgoing Correspondence	<p>Nil Resolved</p> <p><i>That the outgoing correspondence be received.</i></p>	
8	Informal drop in visit from Steve Adams aka “digital steve”	<p>Steve discussed the work that he is doing with other area and other town centre around building “Intelligent Business Communities” with some really interesting info for the committee on the use of hashtags# . This led to discussion on Digital marketplace and e commerce and having a digital market place for the whole town where ETI could be the curator of that site.</p>	Peg to stay in touch with Digital Steve and work out future workshops etc.
9	Website Update	<p>Proposal received from Nick about the updating of the existing website.</p> <p><u>Motion</u> from Aroha to employ Nick on agreement of \$20 an hour with a monthly invoice.</p> <p style="text-align: right;"><i>Aroha/Karen</i></p>	
10	Reports	<p><u>Karen</u>: \$900 allocation for heritage design for lines and power boxes as part of the beautification process.</p> <p><u>Aroha</u>: written report provided and update. Reminder that the AGM is in June. The BA5 meetings have businesses that are wishing to become involved: Thearon Fearon and David Partiss and Martin Fuller.</p> <p>Reports received:</p> <p style="text-align: right;"><i>Aroha/Karen</i></p>	

No.	Agenda Item	Commentary/Decisions	Action
11	Winter Festival/Huapae o Matariki	<p>ETI members met with the council staff/CEO and Mayor to update them and discuss compliance and servicing of the event with tables and chairs etc.</p> <p>The Mayor indicated that the fees would be waived in support of this event which is seen as an event that has the potential to grow. Council staff supported and tasked to assist where relevant.</p> <p>Query re: Movie night: minimum of 50 people required.</p> <p>Little Theatre may do something in that week.</p> <p>Promotion: Taumarunui Bulletin on board as well as Facebook and usual channels etc. Paul Wheatcroft requested to distribute the event to media and TV etc.</p>	
		There being no further business the meeting closed at 7.30pm	

Minutes verified as true and accurate by: Chairwoman _____ on this date: ____

