



MINUTES OF ENTERPRISING TAUMARUNUI INCORPORATED MEETING HELD ON THURSDAY 23 FEBRUARY 2017 AT THE REAP OFFICE, TAUMARUNUI AT 5.30PM

EXECUTIVE COMMITTEE: Aroha Rudkin (Chairperson), Samantha Arthur-Curtis (Secretary), Dianne Bunn (Treasurer)
COMMITTEE: Karen Ngatai, Anna Steele, Irene Dempsey, June Nevin, Kaye Kidd, Peggy Veen

No.	Agenda Item	Commentary/Decisions	Action
1	Present:	<u>Executive Committee:</u> Aroha Rudkin (Chairperson), <u>Committee:</u> Karen Ngatai, Kaye Kidd, June Nevin, Peggy Veen	
2	Apologies	Samantha Arthur-Curtis, Irene, Ama Resolved: <i>That the apologies be received</i>	Karen/Aroha
3	Confirmation of Minutes – 23 Feb 2017	Resolved: <i>That the minutes of the meeting held Tuesday 6 December be confirmed as a true and correct record.</i>	Karen/Kay

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3.1	Matters arising/Previous Minutes	<ul style="list-style-type: none"> • Aroha had not had the chance to speak with Diane • Facebook updates: Peggy suggested that there be shared administrator: will speak with Samantha. <p style="text-align: right;"><i>Karen/Kay</i></p>	Peggy
4	Co-option	<i>Nil</i>	
5	Financial Report	<p>Resolved <i>That the January Financial Report be received: No accounts payable for the month</i></p> <p style="text-align: right;"><i>Diane/Karen</i></p>	
6	Inwards Correspondence	<ul style="list-style-type: none"> • RDC: acknowledgement from council of application for creative communities grant scheme. • Westpac bank statement. • NZ Post: Box rental account \$175.00 • IRD: change in on-line GST • Westpac Bank – Maturity advice term deposit \$5,078.53 and \$11,172.78 • Westpac Bank – Term deposit confirmation \$5,168.62 and \$11,370.98 <p>Resolved <i>It was resolved that all inward correspondence be received</i></p> <p style="text-align: right;"><i>Karen/June</i></p>	
7	Outgoing Correspondence	<p>Nil Resolved <i>That the outgoing correspondence be received.</i></p>	
8	2107 AGM date	15th June 2017 5.30pm Room One at the REAP office.	

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9	BA5 Review	<ul style="list-style-type: none"> • Successful event: RSA sponsored the event which was very appreciated. • Facebook updates on the event. • The invoice for advertising to be paid for in receipt of invoice Aroha/Karen • Follow up re: Te Araroa Host town activity • <p><u>Host sessions for BA5:</u> 3 businesses have offered to host: need to discuss with each their preferred location etc and some discussion around the learnings of the first BA5 (attendance book, running a session, speakers etc)</p> <p><u>Workshops:</u> Attendees at BA5 identified workshops for: Customer Service (Aroha/Ann Mayer) Strategic Planning (talk to Sarah Gibbs/community Waikato)</p> <p><u>Biz Mentors:</u> Need to provide more info at meetings and update on Facebook</p> <p>Next BA5 to be held at Avonlea: Kay to contact Anna and make sure to update facebook and newsletter</p>	<p>Peg to talk with Sammi re: facebook</p> <p>Peg to speak with Kim Treen</p> <p>Peg to get Biz mentor Info</p>
10	Google Docs	Reminder to make changes via Google Docs for Strategic Plan. By next meeting all committee members to have completed input.	
11	KCEPT submission plus EAP with council	Aroha has written a submission: recommendation that the submission comes from Aroha as member input would be required for an ETI submission. Agreed EAP: to be discussed further: Exceptions Annual Plan Public meetings being held throughout the district.	
12	Winter Wonderland	<ul style="list-style-type: none"> • Best “lighted” shop promotion with a prize (Karen) • Licensing and traffic control (Peg) • Manson Gardens to be lit up (Peg/Karen to speak with Margaret Hawthorne) • Snow options (Kay) • Permits and Licences (Peg) • Shop Windows (Karen) • Music (Karen) <p>Calendar: Mon 3rd: Movies: look at sponsorship/ask about a cut off point for costs plus a choir (Karen) Tues 4th: Snow and Grotto</p>	Whole of Team Actions

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		Wed 5 th : Grotto Thurs 6 th : Dinners (June to talk to restaurants) Fri 7 th : Night Markets (Sammy) Sat 8 th Mid Winter Feast (Aroha)	
13	General Business	<p><u>Heritage Boards</u>: Feedback from Karen that the Heritage Boards that have been designed have now been questioned by the Youth Council with suggestions for changes. These changes needed to have ben tabled to ETI by the this evenings meeting with a motion of: “ That there is allocated funding for the Heritage Boards from a community grant and that the activity will progress as agreed” <i>Karen/June</i></p> <p><u>Code of Conduct</u>: Aroha mentioned the Code of Conduct and that it has been circulated.</p>	
14		There being no further business the meeting closed at 7.07pm	

Minutes verified as true and accurate by: Chairwoman _____ on this date: _____