



**MINUTES OF ENTERPRISING TAUMARUNUI INCORPORATED MEETING HELD ON THURSDAY 20th April 2017 AT THE REAP OFFICE,
TAUMARUNUI AT 5.30PM**

EXECUTIVE COMMITTEE: Aroha Rudkin (Chairperson), Samantha Arthur-Curtis (Secretary), Dianne Bunn (Treasurer)
COMMITTEE: Karen Ngatai, Anna Steele, Irene Dempsey, June Nevin, Kaye Kidd, Peggie Veen

No.	Agenda Item	Commentary/Decisions	Action
1	Present:	<u>Executive Committee:</u> Aroha Rudkin (Chairperson), <u>Committee:</u> Karen Ngatai, Kaye Kidd, June Nevin, Peggie Veen <u>Guests:</u> Martin Fuller, Nicholas Leveille, Terri Smyth, Hiraina Tarawa, Ngarau Tarawa	
2	Apologies	Anna Steele, Diane Bunn Resolved: <i>That the apologies be received</i> <div style="text-align: right;"><i>Karen/Aroha</i></div>	
3	Confirmation of Minutes – 16 th March 2017	Resolved: <i>That the minutes of the meeting held Tuesday 6 December be confirmed as a true and correct record.</i> <div style="text-align: right;"><i>Karen/Kay</i></div>	

No.	Agenda Item	Commentary/Decisions	Action
3.1	Matters arising/Previous Minutes	<i>Nil</i>	
5	Financial Report	<p>Attached Resolved: <i>That the March Financial Report be received:</i> Accounts payable: Fairfax Media : \$293.25 Duana Crowe: Mowing: \$300.00</p> <p style="text-align: right;"><i>Karen/June</i></p>	
6	Inwards Correspondence	<p>Resolved Companies Office : reminder to file financial statements by 13th June Farifax media account Westpac bank statement</p> <p><i>It was resolved that all inward correspondence be received</i></p> <p style="text-align: right;"><i>Karen/Aroha</i></p>	
7	Outgoing Correspondence	<p>Nil Resolved <i>That the outgoing correspondence be received.</i></p>	
8	Presentations from Guests: Website Matariki	<p><u>Website: www.taumarunui.co.nz</u> review by Nick and Terri: Overview that the website is tired with a tricky format that is not very user friendly etc. General agreement that it needs a revamp and that ETI need to utilise this tool in smarter and more clever ways. Search engine optimisation is important (Martin Fuller). The Pio Pio website was given as a comparison and there was discussion on the ETI function and outcomes for hosting this website which is an asset. Motion from Aroha that Nick and Terri review the website needs and come back with a proposal to the committee the following month with said. Noted by Hiraina and agreed by all that Maori/Cultural input is vital to this All in Favour.</p> <p><u>Te Huapae o Matariki:</u> Video presentation of the meaning of Matariki: this video will hopefully form part of the visual performances and installations for the July mid winter event.</p>	<p style="color: red;">Aroha and Peg to consider website functions as pertinent to ETI and Community</p>
9	Winter	Meeting notes presented to committee: separate meetings being held on this activity.	<p style="color: red;">Whole of Team Actions</p>

No.	Agenda Item	Commentary/Decisions	Action
	Wonderland		
10	Reports	<p><u>Karen</u>: written report provided and update <u>Peg</u>: verbal report specifically on the Te Araroa walk and how ETI can use this activity so that the businesses in Taumarunui welcome the walkers: looking at different ideas being sought: but the messaging behind supporting this is becoming a host town, growing your business and improving customer service etc. Kim Treen to be invited to speak with the committee for the next meeting. Second item was the need for ETI to host its own meeting/secretariat files and info outside of a council folder. Recommend a laptop. Discussion Motion from Aroha to look at getting laptop. All in Favour <u>Aroha</u>: written report provided and update. Reminder that the AGM is in June. Agreed that Xmas Parade planning meetings begin after the Winter fest event is concluded.</p> <p>Reports received: <i>Aroha/Karen</i></p>	<p>Kim Treen invite to next meeting (peg)</p> <p>Kay Kidd to talk with Wayne Termatt about procuring a good quality preloved one.</p>
11	Other General Business	<ul style="list-style-type: none"> • The Strategic Plan must be updated and approved by the AGM: can committee members please look at this and make any amendments asap. Please contact Terry Smyth if there are problems accessing google docs. • Town Centre Development: Peg is arranging for Karen Remetis to come to Taumarunui. Would like for her to meet with the committee as well as council and elected reps. • Barak from the chemist would like to be a member of ETI • Karen requested approval to spend some money on the planter boxes (approved) • Discussion on the “proper” wording and title for the Te Huapae o Matariki winter fest and ETI tagline. TBC • Aroha discussed meeting with Johnny Dryden from Cruise FM and contra marketing deals. Those sort of deals now are more difficult with the expectation that there would be investment from both sides and not just freebies. Karen is happy to promote ETI activities etc on her monthly Cruise FM slot. 	<p>Karen to invite Barak to the AGM</p>
		There being no further business the meeting closed at 7.00pm.	

Minutes verified as true and accurate by: Chairwoman _____ on this date: ____

-

Enterprising Taumarunui Financial Report as at 31 March 2017

#1 Account:

	<u>Debit</u>	<u>Credit</u>	<u>Balance:</u>
Opening Credit balance 28 February			12,318.70
Credit Interest		2.08	
IRD – GST Refund		57.01	
NZ Post – Box rental	175.00		
	175.00	59.09	

Balance as at 31 March 2017 statement # 634 **\$ 12,202.79**

Term Deposits

Term Deposit #1	5,158.62
Term Deposit #2	11,370.98
Total Term Deposits	\$16,539.60

Tagged Funds:

(a) <u>Rhodo Account</u>	\$ 2,460.01
(b) <u>Revitalisation Project:</u>	

ETI Contribution	2,400.00	
Womens Section RSA	1,000.00	
Council Contribution	3,450.00	
Donations	<u>2,415.50</u>	9,265.50

Less: Mural Design	8,250.00	
Other costs	<u>51.00</u>	<u>8,301.00</u>

\$ 964.50

(c) Heritage Boards

Donation Received **\$ 5,100.00**

Accounts unrepresented:

Nil

Accounts to pay:

Fairfax Media – business week advert	\$293.25
Duane Crowe – Rhodo mowing	\$300.00

Funds Summary

Total:		28,742.39
Less unrepresented cheques	.00	
Less tagged funds – projects balance	<u>8,524.51</u>	<u>8,524.51</u>

Available funds \$20,217.88